



Republic of the Philippines
Department of Education
Region 4-A CALABARZON
Province of Quezon
DIVISION OF TAYABAS CITY
Tayabas City



DIVISION MEMORANDUM

No. 214 s. 2017

**TO : ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
CHIEFS, CID AND SGOD
DIVISION INFORMATION TECHNOLOGY OFFICER
DIVISION PLANNING OFFICER
SCHOOL HEADS & LIS COORDINATORS OF PUBLIC & PRIVATE SCHOOLS
ALL OTHERS CONCERNED**

FROM : CATHERINE P. TALAVERA, Ph. D.
OIC-Schools Division Superintendent

**SUBJECT : DIVISION ORIENTATION ON DATA MANAGEMENT AND INFORMATION
TECHNOLOGY (LIS/EBEIS), BOSY 2017-2018**

DATE : August 18, 2017

To ensure smooth implementation of Beginning of School Year (BOSY) 2017-2018, the City Schools Division of Tayabas will conduct Orientation on Data Management and Information Technology (LIS/EBEIS) to all public and private schools' ICT/LIS Coordinators and School Heads on August 22-23, 2017 following the schedule below.

Date	Participants	Venue
August 22, 2017	Public Elem., JHS, SHS	Dapdap Integrated School
August 23, 2017	All Private Schools	St. John Bosco Academy

Each school is required to send two participants for the said activity with at least one laptop, extension cord and pocket wifi.

Meals of participants shall be charged against LIS-EBEIS downloaded fund.

100% participation of all concerned is a must.

SGOD-Planning Unit/LIS-EBEIS Orientation, BOSY 2017-2018
DM-214/8-18-2017



We are an emerging division where excellence is a habit and allegiance for quality is a pledge

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